

Gift acceptance policy

Wigmore Hall solicits and accepts gifts for purposes that will help Wigmore Hall in pursuit of its mission and only accepts gifts that serve to benefit Wigmore Hall as a whole.

Wigmore Hall is a registered charity, number 1024838. As such, we are subject to charity law in the UK and adhere to Charity Commission's guidelines and the Fundraising Regulator's Code of Fundraising Practice.

Acceptance of any contribution, gift or grant is at the discretion of Wigmore Hall and its Board of Trustees. We will not accept any gift unless it was given and can be used or expended consistently with the purpose and mission of Wigmore Hall. We will seek legal advice on matters relating to acceptance of gifts when appropriate.

Wigmore Hall will accept donations of cash (including credit cards, wire transfers, or online giving). We can also receive publicly traded securities and bonds, which will be sold and cashed promptly upon receipt, unless prohibited by law. In-kind gifts (tangible personal property) will be accepted at the discretion of Wigmore Hall (see below).

Wigmore Hall is grateful to those donors who have thoughtfully included a Gift to Wigmore Hall in their Will. Those Gifts will be applied as per the donor's wishes as recorded by us or stated in the Will. If it is not possible to fully acquiesce to the donor's wishes, the gift will be applied to a project which reflects the original wish as closely as possible.

Some gifts will require review before acceptance, for example:

- Cryptocurrencies.
- Tangible personal property. The Trustees shall review and determine whether to accept any gifts of tangible personal property, including works of art, with the following considerations: does the property further the organisation's mission? Is the property marketable? Are there any unacceptable restrictions imposed on the property? Is the title/provenance of the property clear? Are there carrying costs (including insurance, property taxes, mortgages, notes, etc.) or maintenance expenses associated with the property? Certain other gifts, real property, personal property, in-kind gifts, non-liquid securities, and contributions whose sources are not transparent or whose use is restricted in some manner must be reviewed prior to acceptance due to the special obligations raised or liabilities they may pose for the organisation.

Other points to note:

- A donation will not influence the artistic and learning programmes; these are planned long in advance at the discretion of the Director of the Hall.
- Donations will not be returned, unless there are exceptional circumstances. Trustees would be consulted before a final decision is made.
- All donations to the Wigmore Hall Trust will be received and administered through the Development Office. The Development Office will coordinate due diligence efforts which might involve commissioning external research depending on the size

of the donation and the level of risk attached to it. The Director and Trustees are kept updated and informed.

- All donations of £20,000 and above will be subject to due diligence in some form – this is the minimum level for acknowledgement in our Foyer as well as our Season brochures. Season brochures acknowledge the support of donors who make annual donations of £1,200 or more.
- All proposed donations of £100,000 and above will be subject to a full due diligence review and risk assessment, and the donors will be advised of this at the outset of the process.
- All donations and pledges will be promptly acknowledged, and our donors kept up to date regularly about the impact their gifts have made. Wigmore Hall will keep a written record of all donations.
- We encourage our donors to notify us if Gift Aid is eligible on their donation
- Gifts connected with Naming Rights will be subject to a satisfactory due diligence report. Naming will be offered for a fixed period, agreed with the donor.
- If a gift is offered anonymously – with no name given to the Hall, Wigmore Hall will make every effort to seek information from the donor's representatives to see whether it is appropriate to accept the funds. If a donation arrives with no paperwork or source, funds will normally be retained and allocated to the area of greatest need.

Wigmore Hall is keen to look after all its donors and will always endeavour to help them secure tickets for concerts at Wigmore Hall. Priority booking deadlines apply, and requests received after published deadlines will be looked at, but we may not be able to guarantee specific requests or availability.

For further information, please contact:

Tara Fry, Head of Grants and Donor Care

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